

# Clatskanie Heritage Days

June 28 – Car Show  
July 3 - July 6, 2008

*“Lend a Hand...And the Beat Goes On”*

**Your Booth Registration Form Is Enclosed.  
Please Return By June 13, 2008**

Clatskanie Heritage Days  
PO Box 635  
Clatskanie, Oregon 97016

# Clatskanie Heritage Days 2008

PO Box 635  
Clatskanie, Oregon 97016

March 2008

Dear Heritage Days Vendors,

Our Clatskanie Heritage Days celebration is second to none for a town our size, with as many as 350 classic cars in the car show and about 5,000 attending the July 4th festivities. The Committee has been working hard to arrange a full schedule of events. Our traditional parade, car show, logging show, and fireworks will be a few of the events that will take place this year. In addition, this year Davis Shows Northwest Carnival will be setting up Thursday, July 3rd and will run through the 6th.

Attached for your information and use are:

- Calendar of Events
- Vendor Rules
- Vendor Application with Fee Schedule
- Release and Indemnification Agreement

Please return your Vendor Application, Release and Indemnification Agreement, proof of insurance, and registration fee as soon as possible. Availability of electricity is limited, and will be assigned in the order received.

As part of the application, we ask food vendors to include their planned menus. Our goal is to provide a varied selection, and also to assure that specialty vendors have a chance to succeed. The Committee may ask for changes if we note, for instance, that too many vendors are offering the same menu options.

All vendors are required to submit a proof of liability insurance form that may be obtained from your insurance carrier, and a signed Release and Indemnification Agreement.

Car show vendors may start moving in on June 27, when markers will be in place to indicate booth locations. Vendors for the July 3-6 weekend may begin moving in July 2, or July 3 for those operating only on the 4th.

Lodging accommodations are available at two local hotels:

- Clatskanie River Inn 503-728-9000 or
- Northwoods Inn 503-728-4311
- The Shirley Suite Inn and Garden Room 503-728-2051

We hope that you can join us to help make this the best July 4<sup>th</sup> celebration ever!

Clatskanie Heritage Days Committee  
Tracy Laine – (503) 890-0100 or  
Debbie Hazen - (503) 728-3350

# Clatskanie Heritage Days 2008

## Vendor Rules

### Parking, and Vendor Setup and Teardown

For the Car Show, vendor markers will be in place and vendors may start moving into the Park on June 27. Vendors not registered for a July 4th space must vacate the park by July 1st.

For July 4th vendors, markers will be in place and move-in will begin on July 2nd. No move-in, move-out, parking (except registered RV's), or other vehicle traffic will be permitted in the Park between midnight July 3rd and 11:30 PM on July 5th.

Each vendor will be allowed to park one vehicle in the park. A parking permit will be issued and must be displayed on the dashboard at all times.

All vendor booths and RV's will vacate the Park by July 6th.

### Food License

Each food vendor is responsible for obtaining a food-handling permit from the Columbia County Public Health Department in St. Helens (800) 244-4870.

### Insurance

Proof of liability insurance coverage is required to be submitted with each vendor's application. These may be obtained from your insurance carrier. Please feel free to contact the insurance companies below further for assistance. **\*THIS IS MANDATORY COVERAGE THAT YOU MUST PROVIDE\***

State Farm Insurance – 503-728-2800

Tri-City Insurance – 503-728-4391

### Prohibited Items

The following items are prohibited during Heritage Days:

- Weapons (including firearms)
- Alcoholic beverages
- Drug paraphernalia or items depicting or suggesting drug use
- Items of a sexual nature

### Garbage

Vendors are responsible to provide trash containers and liners for their booth. It is the vender's responsibility to keep their area clean and presentable. Large trash bins will be available for trash disposal.

# Clatskanie Heritage Days 2008

## Vendor Application

Group Name \_\_\_\_\_ Contact Name \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Telephone \_\_\_\_\_ E-Mail \_\_\_\_\_

What activities or sales are planned? Food vendors please attach menu. \_\_\_\_\_

Specific needs or issues? \_\_\_\_\_

What is your total space requirement? \_\_\_\_\_ ft. x \_\_\_\_\_ ft. A picture or drawing of your booth or trailer would be helpful. The Committee tries to leave a few feet of buffer between trailers, but this cannot be guaranteed.

Indicate in the fee schedule below the quantities and types of spaces desired. A \$15.00 discount is offered on July 4<sup>th</sup> for "Informational Only Booths" (defined as those offering nothing for sale) and "Non-profit Organizations."

	June 28	July 4	July 3 thru July 6	Total
10' x 10' Space	\$25	\$50	\$85	
10' x 20' Space	\$50	\$100	\$170	
20' x 20' Space	\$75	\$125	\$225	
10' Trailer	\$75	\$125	\$225	
20' Trailer	\$100	\$150	\$280	
30' Trailer	\$125	\$175	\$340	
Electricity (110 volt, 20 amp circuit)	\$10	\$10	\$30	
RV Camping Permit	\$10	\$25	\$40	
Total Fees				

<b>On July 4<sup>th</sup> only:</b> "Non profit Organizations" & "Informational Only" subtract \$15.00	
Total Fee Enclosed	

***I have read and agree to the Clatskanie Heritage Days Vendor Rules, and have attached a signed Release and Indemnification Agreement and proof of insurance.***

Make checks payable to Clatskanie Heritage Days, Mail to PO Box 635, Clatskanie, Oregon 97016.

Signed \_\_\_\_\_ Date \_\_\_\_\_

*Committee Use Only*

Site Assigned _____
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# Clatskanie Heritage Days 2008

## Release and Indemnification Agreement

(Must submit With Vendor Application)

In consideration of the use of the Clatskanie City Park during Clatskanie Heritage Days for the year 2008 by the undersigned, I/we \_\_\_\_\_ do hereby release and forever discharge the City of Clatskanie, the Clatskanie Parks and Recreation District, the Heritage Days Committee, the Clatskanie Chamber of Commerce, and their individual agents, attorneys, and assigns from any and all actions, claims and demands for, upon or by reason of any damage, loss, or injury which may be sustained by me/us during this year's Clatskanie Heritage Days.

This release extends and applies to and covers all known, unknown, unforeseen, and unanticipated injuries, damages, loss and liability, and consequences thereof. The provisions of any state or federal law providing that this release does not extend to claims, demands, injuries or damages which are unknown or unsuspected to now exist, are hereby expressly waived.

I/we further agree to indemnify and defend the above named parties from, and reimburse said parties for any cost, claim, loss, or liability suffered directly or from a third-party claim arising out of or related to any activity of mine/ours during or in connection with Clatskanie Heritage Days in my/our possession or control. The above named parties shall have no liability to me/us for any injury, loss, or damage caused by third parties during or in connection with Heritage Days.

I/we agree that the above named parties or individuals shall have no liability for the failure or interruption of utilities during or in connection with Clatskanie Heritage Days.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2008

Signed \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Clatskanie Heritage Days 2008

March 2008

Dear Supporters of Clatskanie Heritage Days,

Our Heritage Days 2008 celebration is just around the corner. A tentative schedule of events, booth space application, and parade entry form are attached.

"Lend a Hand...And the Beat Goes On" is the theme of this year's events. The volunteers and staff of the Clatskanie Rural Fire Protection District - who have exemplified "lending a hand" in this community for decades - will be honored as grand marshals.

While booth fees and fundraisers meet part of the cost of Heritage Days, we are *extremely* dependent upon contributions from businesses, organizations, and individuals to meet the expenses of putting on Clatskanie's community-wide Heritage Day event.

Benefactors (contributing \$200 or more), patrons (\$100 or more), and sponsors (\$50 or more), will be recognized in Heritage Days literature and advertising. For those who require a 501(c)3 tax exemption for their contribution, checks should be made out to the Clatskanie Foundation, using the slip below to designate your donation for either the Fireworks Fund or the Logging Show.

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- Please check below to indicate to which fund you want your contribution directed: -

-  \$\_\_\_\_\_ **GENERAL EXPENSES** – Make check payable to **Clatskanie Heritage Days** -

-  \$\_\_\_\_\_ **FIREWORKS FUND** – Make check payable to **Clatskanie Foundation** -

-  \$\_\_\_\_\_ **LOGGING SHOW** – Make check payable to **Clatskanie Foundation** -

- Mail all above contributions to PO Box 635, Clatskanie, Oregon, 97016 -

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If you have questions about the two different ways to make contributions to Heritage Days please contact Debbie Hazen at (503) 728-3350 or (503) 728-4129. Thank you very much. We are looking forward to celebrating with you over the 4<sup>th</sup>.

Clatskanie Heritage Days Committee